BIOGRAPHIES:
Each student will provide a biography that highlights their careers to date. These biographies will help you familiarize you with your fellow classmates and will provide the faculty some insight into you’re your experiences/expertise. In addition, these biographies are sent to visiting guest speakers and to firms/agencies that you will be visiting as part of your industry studies.

NOTES:
1) Do not exceed 12 lines (excluding name/rank)
2) Do not include sensitive mission/assignment information as these biographies are sent abroad
3) Do not include family information
4) Do include primary duty/responsibility; brief assignment history to include private sector experience; education
5) Do use Times New Roman, 12 pt
6) Do save your biography as a Word document

Example:

Colonel William Knudsen
Colonel Knudsen received his commission in the U.S. Air Force in 1995. After earning his wings from Joint Specialized Undergraduate Pilot Training at Vance AFB, OK, he reported to his first operational tour at Grand Forks AFB, ND. A designated evaluator pilot in the KC-135, he has over 3500 flight hours and has served at MacDill AFB, FL; RAF Mildenhall, UK and Altus AFB, OK and several bases in the Middle East. Most recently, he commanded the 515th Air Mobility Operations Group at Yokota AB, Japan, where the unit controlled, loaded, unloaded, and repaired all mobility aircraft, whether military, commercial, or foreign to keep the operating in the Asia-Pacific Region. His staff assignments include the PACOM J5 staff and Tanker Airlift Control Center at Scott AFB, IL. Colonel Knudsen has a Bachelor of Science degree in Mechanical Engineering from Iowa University a Master of Business Administration from Touro University and is a Graduate of the Advanced School of Air Mobility.